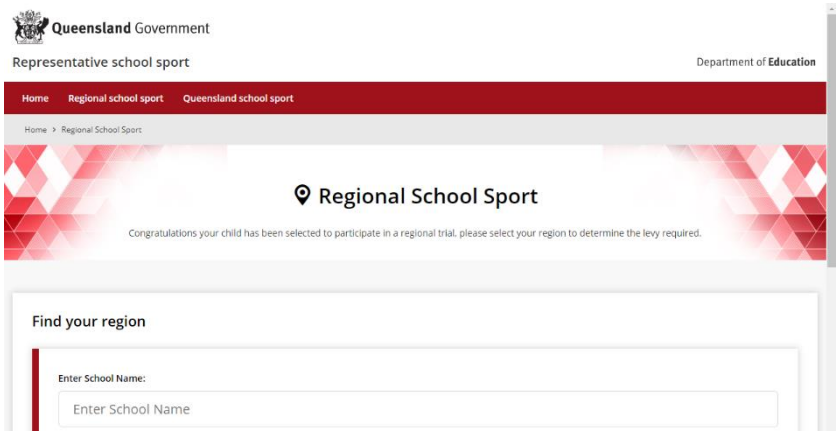
Representative School Sport online shop How-to guide for parents

Getting started

Go to the Wide Bay School Sport Online Shop by following this link

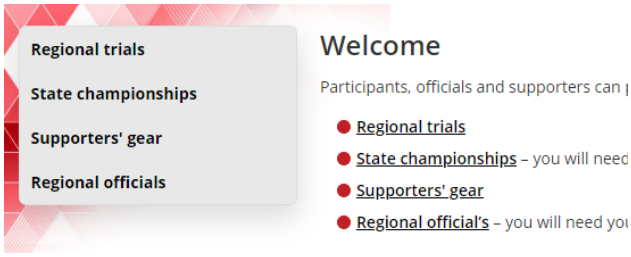
https://rssshop.education.qld.gov.au/qld-sports-program





If you don't know the region your child will be representing, go to RSSshop.education.qld.gov.au, click on **regional school sport** and search for your region using the name of your child's school.

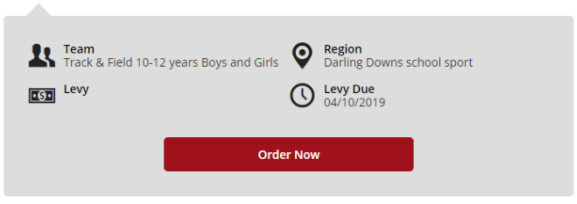
Regional trials

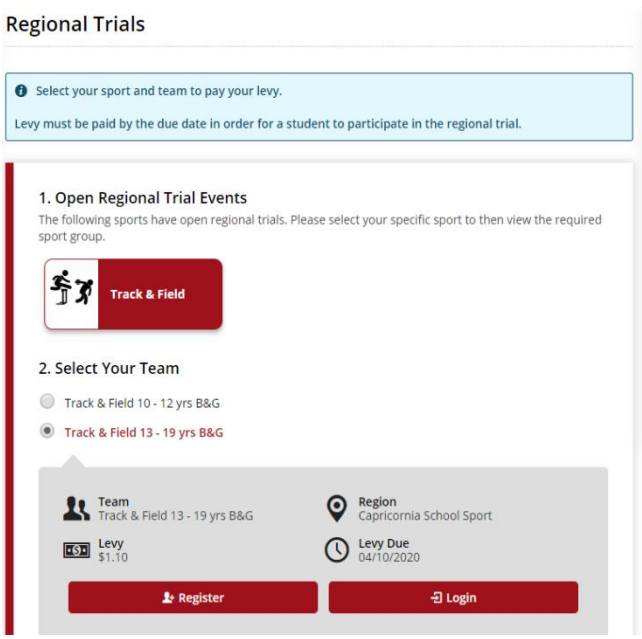


Once in the online shop, click on **regional trials** in the left navigation or the centre of your screen.

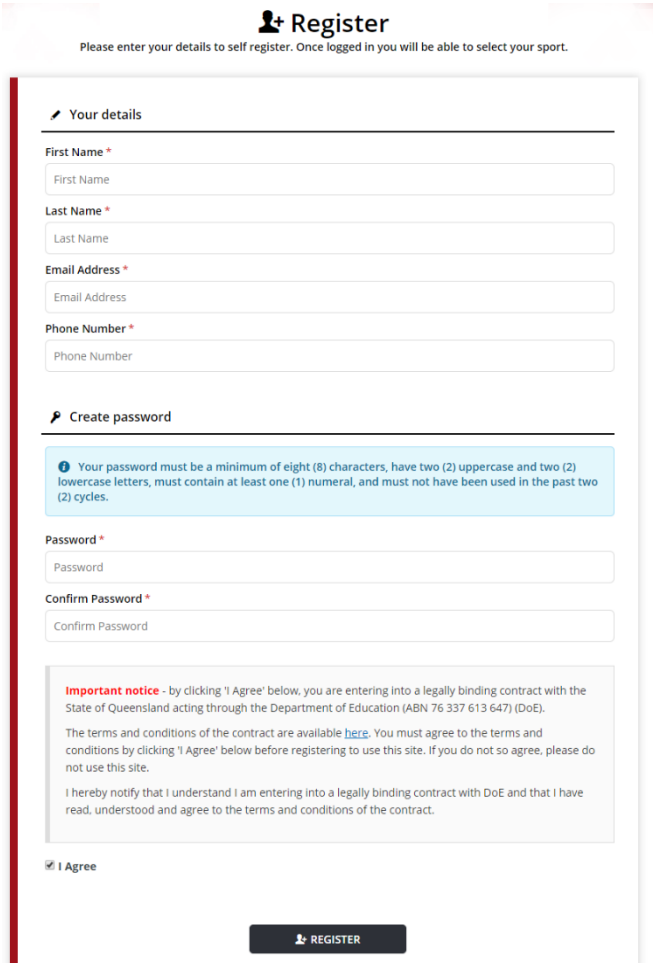
Select the **sport** and **age group** your child will participate in and click **register** if you are visiting for the first time or **login** if you have already registered.

If you are already logged in, the confirmation section will show the option to **order now**.





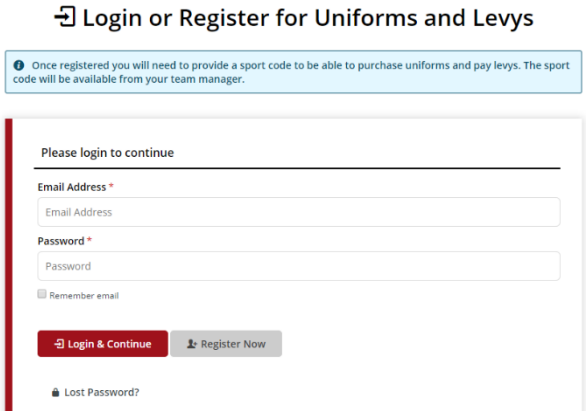
To register



Complete your contact details, create a password, read and agree to the terms and conditions of the online shop and click **register**.

Login

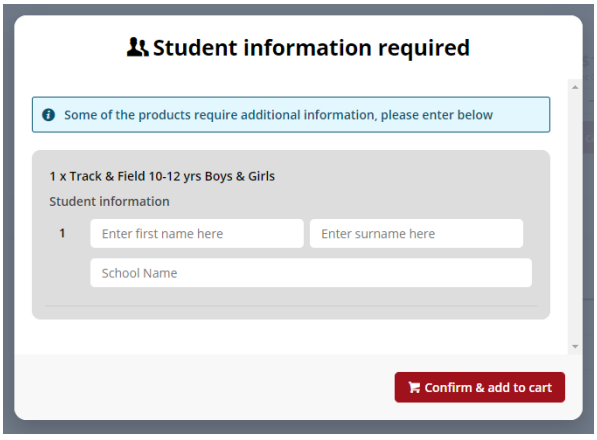
If you have already registered, enter your email address and password and click **login & continue**.



Placing your order

Once you have logged in, select the quantity and click **add to cart**. You will be asked to enter your child's **student information** including name and school.

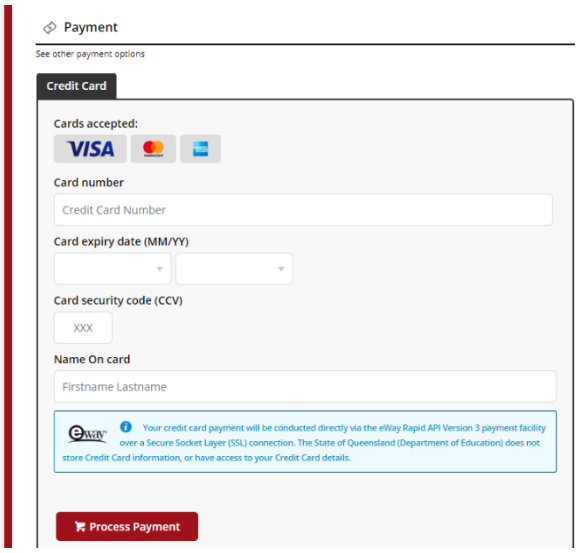




On the order confirmation page, complete your **contact / billing address**, ensure the student details in **order information** and the sport and age group in **order lines** is correct.

Payment information

Enter your credit card details and click **process payment**.



Order confirmation

Once your payment is accepted, your order confirmation will be shown on screen and emailed to you immediately.

Help with the online shop

If you need help using the online shop, please contact the Wide Bay School Sport Office via phone 07 4122 0874 or email wbssport@qed.qld.gov.au