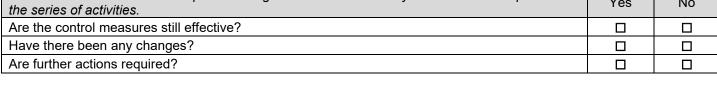
Queensland Representative School Sport

Risk Assessment Form

Part 1 - Confirmation of annual training completion:										
QRSS Induction including concussion (state and non-state staff):			Completed □							
DoE MAST (Mandatory All Staff Training):			Completed □							
Student Protection Training (state and non-state staff):			Completed □							
First Aid:			Completed □							
Activity Scope										
QRSS Official Name:		QRSS Team/Age Group:								
Activity description:										
Start date: Finish date:			No. of students (approx.):							
		Finish date:		Supervision ratio (approx.):						
Minimum supervision										
Adequate adult supervision is to be provided at all times. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity. If an adult other than a registered teacher is engaged for instruction, a teacher must be present to take overall responsibility. Blue card requirements must be adhered to.										
QRSS Team / Event Officials (List the names of those who were involved in the preparation of this risk assessment.)										
	ial's Name	Role	Date							
Appr	roval (To be submitted to	appropriate QRSS officer as	outline	d in the handbook)						
	Official - I have read the Risk Assessment handbook understand the requirements and have fulfilled my responsibilities. I am aware that I need to check the guidelines to ensure the most recent updates by the Department are considered.			Signature:	Date:					
	Approved and submitted by DC/RSSO into the Risk F			r Signature:	Date:					
	Responsible Officer* approval for high risk and extrenactivities (if required)			Signature:	Date:					
□ QRSS Sport Officer (if required)				Signature:	Date:					
				Register number:						
*Includes RSSO, Principal, Deputy Principal, Head of Department, Committee Chair										
	itor and review to be co eries of activities.	mpleted during and/or after th	ne activi	ty and/or at the completion o	f	Yes	No			
	Are the control measures still effective?									





Queensland Representative School Sport

Risk Assessment Form

Part 2 - Risk Assessment

Officials in charge of a QRSS trial/event at any level of competition should:

- Identify potential hazards
- Assess their significance
- Manage the potential risks through the identified control measures according to the guidelines in the Risk Assessment handbook

	Select your role	Assessment Tick Not Applicable if not relevant Tick Planning/Control Measures where requirements comply		Hazard	Control Measures
Item for Consideration				List identified hazards and control measures	
Blue cards (non-DoE staff working with students)	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Reporting student injury / concussion	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Storage and sharing of student information (medical details, media consent, emergency contact)	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Communication - QRSS Team and Event Officials (briefing on facilities, playing conditions, location, student needs, emergency action plans)	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Emergency action plans	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Athlete special needs / inclusion / disability	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Venue – surface, boundary/surrounds, facilities, trip hazards, entry/exit points	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Equipment – objects, faults, nets, boards, vehicles, umpire stands etc	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Playing conditions / weather	☐ Manager ☐ Coach ☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Sun safety	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Hydration	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		
Other (eg. transport and accommodation)	☐ Manager☐ Coach☐ Convenor	□ Not Applicable	☐ Planning / Control Measures according to handbook		



